**(Temporary) Rules for the King George Democratic Committee**

**Assembled Caucus – April 20, 2017**

1. The Committee Chair or a designee will serve as Temporary Chair of the caucus.
2. The Temporary Chair will identify an official clock. All times shall be read from the official clock.
3. The doors of the caucus meeting room will open and the certification process will begin at 7:00 p.m. on Thursday, April 20, 2017.
4. The Temporary Credentials Committee will be responsible for checking in caucus participants. All caucus participants must complete a Caucus Participation Form prior to entering the caucus room. Upon acceptance and approval by the Temporary Credentials Committee, the participant will receive a Caucus Confirmation slip and be allowed to enter the caucus room.
5. The doors to the caucus room will be closed promptly at 7:30 p.m. A five-minute warning will be issued by the Temporary Chair at 7:25 a.m. Persons standing in line to complete forms at the time the doors are closed will be allowed to participate in the caucus.
6. The Temporary Chair will call the caucus to order.
7. The first order of business shall be the election of a Permanent Caucus Chair. Nominations shall be made from the floor. If there is more than one nominee, ballots will be distributed, collected and counted. The Temporary Chair will appoint 2 tellers and 1 observer who shall announce the results. If there is one nominee, the Temporary Chair will declare the nominee as Caucus Chair.
8. The Chair shall appoint a permanent Secretary and such other officers as deemed necessary.
9. The Chair shall call for a motion on the Temporary Rules. The rules may be amended from the floor, put to a vote, and adopted.
10. The Chair shall offer a report of the total number of caucus participants from the Credentials Committee.
11. The Chair shall offer a report on the number of nominees who pre-filed for Delegate.
12. The election of Delegates and Alternates shall be by ballot of those who successfully pre-filed. Nominations will not be taken from the floor. Names shall appear in alphabetical order by last name, first name. The Caucus shall elect a total of 4 Delegates. The top 4 vote getters will be elected as a Delegate; and, the next 2 vote getters will be elected as an Alternate.
13. The Chair will announce the final results of the caucus vote and adjourn caucus.

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